



## PAKISTAN COUNCIL OF ARCHITECTS AND TOWN PLANNERS

### Application for registration as Architect

Please apply to: The Registrar  
Pakistan Council of Architects and Town Planners  
R.S.M. Square, 1<sup>st</sup> Floor, Suite No. 111  
E-1, Shaheed-e-Millat Road  
Karachi

(Photograph)

BLOCK CAPITALS.

PLEASE USE BLACK INK

**1. I hereby apply for registration as Architect Under the provisions of Pakistan Council of Architects and Town Planners Ordinance, 1983.**

Full Name \_\_\_\_\_  
Forename Surname

Father's / Husband's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Nationality \_\_\_\_\_ Religion \_\_\_\_\_

National Identity Card No. \_\_\_\_\_ Date \_\_\_\_\_ Place of Issue \_\_\_\_\_

**2. Present employers' Name and Address/ Self-Employee's office address**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Tel. No. \_\_\_\_\_

**Home Address**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Tel. No. \_\_\_\_\_  
 Mobile . . \_\_\_\_\_  
 Email . . \_\_\_\_\_

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Tick where correspondence should be sent

**3. Present Appointment**

Title \_\_\_\_\_ Date commenced \_\_\_\_\_

Scope of Responsibilities: \_\_\_\_\_  
 \_\_\_\_\_

**4. Past Appointments**

Dates	Employer	Description of Post
From _____ to _____	_____	_____
From _____ to _____	_____	_____
From _____ to _____	_____	_____

5. **Education**

Dates	Certificates, Diplomas or Degrees Awarded	University / Board
From _____ to _____	_____	_____
From _____ to _____	_____	_____
From _____ to _____	_____	_____

Note: Please fill in your educational qualifications – academic as well as professional – from Matriculation onward

6. **Licenses held**

Dates	Licensing Body
From _____ to _____	_____
From _____ to _____	_____
From _____ to _____	_____

7. **Membership of Professional Bodies**

Body	Grade of Membership	Date Admitted	Whether by Examination
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**APPLICANTS  
SHOULD  
CAREFULLY  
READ THIS  
DECLARATION**

I (full name) \_\_\_\_\_  
hereby solemnly declare that the particulars given on this form are true and correct in every respect and that if registered, I undertake to be bound by the PCATP Ordinance 1983, Bye-laws of the Council, the code of Professional Conduct, rules and regulations of the Council and by any amendments/alterations/additions which may thereto any time be made.

I further solemnly declare that:

- (a) I have never been convicted of any offence as implies a defect of character;
- (b) I have never been found guilty of infamous conduct in professional respect; and
- (c) I am not unfit to practice on any other ground, including mental ill health.

Place:

Date:

\_\_\_\_\_  
Signature of Applicant

## INSTRUCTIONS FOR APPLICANTS

ATTENTION OF THE APPLICANTS AND THOSE ATTESTING THE FORM AND DOCUMENTS TO BE ENCLOSED BY THE APPLICANTS WITH THE FORM IS DRAWN TO SUB-SECTION (2) OF SECTION 28 OF THE PAKISTAN COUNCIL OF ARCHITECTS AND TOWN PLANNERS ORDINANCE, 1983, WHICH READS AS FOLLOWS:

“WHOEVER WILFULLY PROCURES OR ATTEMPTS TO PROCURE HIMSELF TO BE REGISTERED UNDER THIS ORDINANCE AS AN ARCHITECT OR TOWN PLANNER, OR TO HAVE HIS NAME ENTERED IN EITHER OF THE LISTS, BY MAKING OR PRODUCING OR CAUSING TO BE MADE OR PRODUCED ANY FALSE OR FRAUDULENT REPRESENTATION OR DECLARATION, EITHER ORALLY OR IN WRITING, AND ANY PERSON WHO ASSISTS HIM THEREIN, SHALL BE PUNISHABLE WITH FINE WHICH MAY EXTEND TO FIVE HUNDRED RUPEES.”

**Application forms are available on PCATP website, <http://www.pcatp.org.pk/>, or from the Registrar, Pakistan Council of Architects and Town Planners, R.S.M. Square, 1<sup>st</sup> Floor, Suite No. 111, E-1, Shaheed-e-Millat Road, Karachi.** This Application Form will be filled up by those applicants who possess recognized architectural qualifications as given in Schedules I and II of the Pakistan Council of Architects and Town Planners Ordinance, 1983. The PCATP Ordinance with Schedules I and II, the Bye-laws of the Council, the code of Professional Conduct, rules and regulations of the Council have been published in the Hand Book available on our website.

The Form should be filled in neat eligible hand or typed and sent by Registered Post or hand delivered to the Registrar, Pakistan Council of Architects and Town Planners, R.S.M. Square, 1<sup>st</sup> Floor, Suite No. III, E-1, Shaheed-e-Millat Road, Karachi, along with the following documents

1. A Photostat copy of the professional diploma / degree duly attested by the concerned Registrar of respective Technical University / Head of Architectural Institution. **It must be clear that not any individual except those mentioned above are authorized to verify the professional diploma / degree.**
2. “Provisional Certificate”, is absolutely not acceptable for registration.
3. A Photostat copy of the Computerized National Identity Card.
4. Three latest passport size photographs – one should be pasted on the form, one pasted on Index Card and one spare should be stapled to the form.
5. Registration Index Card annexed to the application should also be filled up except the entries on its left hand top corner and returned with the form with latest Passport size photograph pasted in the space provided and specimen signature duly attested by a Grade 18 Officer of the Federal or Provincial Government or by a Member of the Executive Committee of the Pakistan Council of Architects and Town Planners.

**Registration and Form processing Fee of Rs. 2150/- (Rupees two thousand one hundred and fifty only).** However, in case of Late Application Submission the Executive Committee has formulated a criterion and categorized the Late Registration Applications in following Four Categories.

<b>Category No.</b>	<b>Duration after Graduation</b>	<b>Amount Payable as Fine and Regular Registration Fee</b>
Category No. 1	Up to Five Years after Graduation / PCATP Registration Cut off date 1989	No Penalty; only Rs. 2150/- as Regular Registration and Processing Fee
Category No. 2	More than Five Years but less than Ten Years after Graduation Cut off date 1989	Rs. 20,000/= as Penalty + Rs. 2150/ Registration and Processing Fee
Category No. 3	More than Ten Years but less than Fifteen years after Graduation / PCATP Registration Cut off date 1989	Rs. 25,000/= as Penalty + Rs. 2150 Registration & Processing Fee
Category No. 4	Fifteen Years or more after Graduation / PCATP Registration Cut off date 1989	Rs. 30,000/= as Penalty + Rs. 2150/ Registration & Processing Fee

The Fee must be submitted in cash (for Karachi only) or in the form of **crossed Pay Order / Bank Draft** payable at any branch of a scheduled bank in Karachi and made out in the name of **“PAKISTAN COUNCIL OF ARCHITECTS AND TOWN PLANNERS”**.

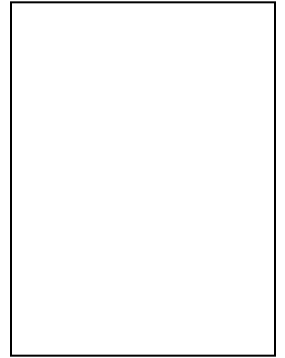
Registration No. \_\_\_\_\_

Date of Registration \_\_\_\_\_

Application No. \_\_\_\_\_



**PAKISTAN**  
**COUNCIL OF**  
**ARCHITECTS**  
**AND**  
**TOWN PLANNERS**



ATTESTED BY:  
Signature & Stamp of  
Attesting Person

**BLOCK CAPITALS. PLEASE USE BLACK INK.**

1. Full Name \_\_\_\_\_  
Forename \_\_\_\_\_ Surname \_\_\_\_\_

2. Father's Husband's Name \_\_\_\_\_

3. Address for correspondence \_\_\_\_\_  
\_\_\_\_\_

Tel. No. (Off) \_\_\_\_\_ Res. \_\_\_\_\_

Fax No. \_\_\_\_\_ E-Mail No. \_\_\_\_\_

4. Basic recognized professional qualification \_\_\_\_\_

5. Name of Institution \_\_\_\_\_ Passing year \_\_\_\_\_

6. Firm's Name, if any \_\_\_\_\_

7. Specimen Signature \_\_\_\_\_

8. N.I.C No. \_\_\_\_\_ Date \_\_\_\_\_ Place of Issue \_\_\_\_\_  
\_\_\_\_\_

# PAKISTAN COUNCIL OF ARCHITECTS AND TOWN PLANNERS

## MEMBER INFORMATION CARD

### I ESSENTIAL INFORMATION

- A. NAME: \_\_\_\_\_ PCATP REG. NO.
- B. MAILING ADDRESS: \_\_\_\_\_
- C. TEL: (W) \_\_\_\_\_ (R) \_\_\_\_\_
- D. FAX: \_\_\_\_\_ N.I.C. NO. \_\_\_\_\_
- E. INSTITUTION (FROM WHERE GRADUATED) \_\_\_\_\_
- F. SESSION FROM: \_\_\_\_\_ YEAR \_\_\_\_\_
- G. HIGHER QUALIFICATION: \_\_\_\_\_ YEAR \_\_\_\_\_
- H. INSTITUTION/S \_\_\_\_\_
- I. AFFILIATIONS \_\_\_\_\_

3 Coloured  
Passport Size  
Photographs

Paste 1

Attach 2

### II ADDITIONAL INFORMATION

01. Blood Group \_\_\_\_\_
02. Name and Location of Key Projects completed (List Max. Five)
- 2.1 \_\_\_\_\_
- 2.2 \_\_\_\_\_
- 2.3 \_\_\_\_\_
- 2.4 \_\_\_\_\_
- 2.5 \_\_\_\_\_
03. Specializations
- 3.1 \_\_\_\_\_
- 3.2 \_\_\_\_\_
- 3.3 \_\_\_\_\_
04. Place of Service / Designation
- 4.1 Private Practice  Address \_\_\_\_\_
- 4.2 Self Employed  Address \_\_\_\_\_
- 4.3 Govt. Employed  Name / Address \_\_\_\_\_
- 4.4 Employed in Private firm  Name / Address \_\_\_\_\_
- 4.5 Unemployed  Would like to work for \_\_\_\_\_
05. Father's Name \_\_\_\_\_
06. Marital Status Married  Unmarried  Divorced
07. Spouses Name \_\_\_\_\_
- 7.1 Spouses Occupation \_\_\_\_\_
08. Children 8.1 Sons \_\_\_\_\_ 8.2 Daughters \_\_\_\_\_
09. Hobbies \_\_\_\_\_

Mail to: THE REGISTRAR, PCATP - RSM Square, 1<sup>st</sup> Floor, Suite 111, E-1. Shaheed-e-Millat Road, Karachi – 75350  
E-mail: [mail@pcatp.org.pk](mailto:mail@pcatp.org.pk) Website: [www.pcatp.org.pk](http://www.pcatp.org.pk)